



Pacific Coast Christian School

Annual Report

2010

The following report is prepared according to the School's Annual Reporting Policy and the NSW Government's Education Act. It provides general information to the community about the School's ethos and character and its performance in Academic and Financial terms. More specific information can be obtained by contacting the school directly.

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OUR SCHOOL COMMUNITY

OVERVIEW and GENERAL INFORMATION

Pacific Coast Christian School has operated since 2008 as a joint venture between Pacific Coast Christian Education Pty Ltd and Christian Community Ministries Pty Ltd. It is now operated by Pacific Hills Christian School, Dural.



The scope of this administration covers the establishment of educational policy which is contextualised through locally developed procedures.

The School comprises 227 students Prep to Year 12 and enjoys its generous site and facilities. Currently with a mix of well established permanent buildings and number of demountable learning spaces plans are in place for a refurbishment of the site and an extensive building program.

Committed to low fee Christian Education prioritizing academic success and strong development of values and character underpinned by personal faith, Pacific Coast continues to steadily grow in numbers and in its standing in the community.

With an energetic leadership the School is innovatively responding to the needs of its students and the community, implementing diverse programs to support and extend the learning of all students. It does so with the full support and experience of the leadership and staff of the Pacific Hills in Sydney.

FROM THE BOARD CHAIR

2010 has been another significant year in the life of Pacific Coast Christian School. The strong sense of community has developed further and the pursuit of academic and cultural excellence has improved. The spirit of co-operation and support within the school community has been admirable and has led to increased interest in the school by parents and an improved reputation in the wider community.

The school has set in place a number of strategies that we expect will increase the school enrolments at an even greater rate in the future. Also the school staff has seen some changes with a number of younger staff appointed with a high level of energy and commitment. The school parent body continues to be a great blessing in the school through the Parents' and Friends' program and the school has been much blessed by the number of volunteers from local churches who have brought significant contributions to the community of Pacific Coast.

The school has been blessed by the promise of a number of classrooms from the recently closed Pacific Outback Christian School. It is expected that these classrooms will bring significant benefits to the school in 2011. The school is also looking forward to some staff changes which are being implemented to strengthen the teaching and learning culture of the school.

During 2010 we had the wonderful news that the land on which the school has operated for a number of years has become our own property. This is a matter of great thanksgiving as the school looks to establish itself and to establish new buildings including a new school hall that is planned to be built in 2011 under the Federal Government's BER School stimulus grant program.

The school continued in 2010 to be engaged strongly in missions, both in Australia and overseas, and also in community service in the local area. This contribution by school parents and staff and students is assisting the school's development as a Christian educational community.

I would like to also express my appreciation to our School Principal, Dr Tina Lamont, as she has developed strong expectations in teaching and learning and in community service. Dr Lamont has been strongly supported by staff members who contribute well beyond their normal responsibilities.

I would like also to express public appreciation to the School Board which operates with a great sense of unity of spirit and purpose and which governs the school well.

FROM THE PRINCIPAL

Christian Education is an opportunity to serve the community of Tweed Heads and the surrounding areas with high quality education founded on Biblical based beliefs, values and behaviour. Pacific Coast Christian Education is designed to make a difference in the lives of individuals, families and community.

The 2010 School Board of Pacific Coast Christian School comprises Mr Peter Draper, Chairman and Treasurer; Mr David Coates; Mr Col Krueger; Reverend Alan Radloff; Mrs Mel Windly and Dr Edwin Boyce (Executive Principal). The Board is also supported by Mr Chris Baldry as Company Secretary.

The school has a strong culture of service. Overseas Mission and Community service are integral to the culture of the school, Staff, students and parents are committed to building the character of each and every student. During 2010 Staff and students served in Fiji, Myanmar and India. Mission is one vehicle for transforming community.

Pacific Coast has increased significantly in enrolments by more than 30% since the start of the school year. The parents are appreciative of the school's mission and there is a high level of support for the school programs and teaching staff.

We are so thankful to God for the support of the wider school community. Support from the many churches, aged-care facilities, community groups and sporting organizations is enabling the school to grow and develop.

FROM THE PARENTS

Well what a year of growth and change at Pacific Coast. There is a real feeling of excitement and anticipation as the school has grown in student size and more recently, major changes in buildings and placement of classes. The PFF has also welcomed new members, which has been wonderful.



The way we have witnessed the school teachers and staff handle all these changes has been quite inspiring. I have no doubt that this would have been stressful at the best of times but we are so thankful that the impact on the students has been minimal and perhaps even exciting for them at times.

There have been many wonderful events in the last year including the Book Fair, Grandparents Day, The School Sports and Swimming Carnival, Anzac Day and more recently the School Family Fun Day. It has been wonderful to observe the school community growing and the new parents keen to get involved.

Included in the growth of the school has been some wonderful office staff who have stepped into their roles in a professional and very friendly and approachable manner. We welcome all the new staff. We're all pleased to see that Julie Buckley will be continuing on as Registrar and the confident opinion from everyone is that she will do this in an outstanding manner.

I also continue to be so thankful for our wonderful groundsman staff who go far beyond the call of duty in everything they do. The recent building replacements and class movements would not have happened without them and their talents and pure hard work. They are so respectful and kind to the students and are such a blessing. The recent working bee was a pleasure to attend. It's such a joy to see so many parents and staff willing to take personal responsibility for making our school the best it can be.

We are so thankful to Dr Lamont's continued dedication and commitment to leading Pacific Coast Christian School to be a school with wonderful Christian Values and excellent education. The many hours of thought and preparation that she puts into her role are very obvious.

Our Junior School and Senior School Co-ordinators have worked tirelessly to guide the school through all this transition and deserve our thanks and appreciation. So much hard work and co-ordination goes on behind the scenes for things to flow smoothly for the students. It is a blessing to be in a school where the Christian values we are trying to instill at home are being reflected in the class room.

I look forward to what Pacific Coast has ahead this year and am excited to be a part of.

Mel Windley, PFF Member

OUR COMMUNITY SATISFACTION

Staff

Staff of Pacific Coast are committed to more than their job. As Christian professionals they each share a deep sense of purpose in playing a part in shaping the lives and characters of the students. This means that they work hard to know the students and to teach them more than just the content of the courses. The growing of community is something that each and every staff member contributes to, prioritise and pursues. It is what draws them to a School like Pacific Coast. Staff give generously of their time beyond that required of their teaching duties to support and promote the School.

"As a foundational staff member I can say that I take great pleasure in working within the Pacific Coast Christian School community."

"I stand in awe as I watch God at work in this wonderful school. I have been called by God to serve at PCCS and I greatly value working under the leadership of Dr Tina Lamont (Principal) and Dr Edwin Boyce (Executive Principal). Working alongside our wonderfully committed Christian staff members on a daily basis is a constant source of encouragement and being in communication with our school families and sharing in their children's achievements is extremely rewarding. I praise God daily for the work that He is doing within our fabulous school community."

Students

Students are settled and safe. They enjoy good relationships amongst peers, between students of different ages and with the staff. A simple stroll through the grounds will show that students are happy, confident and learning to live together with meaning and purpose. A full range of academic subjects and extra curricular activities provides a rich experience of the diversity of School life.

"I like the new buildings and my music class. I am looking forward to my excursion new to Brisbane with Dr Bird. I also like Telecross and keeping in touch with older people".

– Melissa Cooper-Barber, Student

"I like the uniforms. I think it is great that the school is strict and improving. I think Mr Krahe is one of our best teachers and really cares. The gardens are neat and tidy".

– Caitlin Byrne, Student



Parents

At Pacific Coast parents are listened to and supported. Working in partnership with parents, Pacific Coast seeks to assist families to take every opportunity of building strong relationships founded on Biblical principles of mutual care, integrity and responsibility. Parents appreciate the School's investment into their children's character and the diverse opportunities that are presented. When parents work together with the School their children experience a very effective influence for their good. Parent involvement is strong, ranging from participation in class activities to support through volunteer programs. Cultural events are well supported and parents show a genuine interest in the life of the School.

Some comments from parents are listed below.



"It is the best Christian teachings and everyone is just so loving and care about each and every student".

"PCCS is a great school. Our family is very happy and sing its praises to our friends and family. We would love to see it grow and become well known in the Community."

Robyn Patterson-Gilmore

"Pacific Coast does everything well and I am completely satisfied."

Anonymous Parent

OUR STAFF

General Comments

Pacific Coast Christian School employs twelve full time and two part time staff in teaching roles, giving 14 in total. Drawing strongly from the local community the staff represent an appropriate range of experience and there is an appropriate gender mix.

Teaching Standards – Staff Qualifications and Professional Learning

All 14 teachers have qualifications from an approved higher education authority.

In 2010 we had two New Scheme Teachers in our employment who embarked on the comprehensive program of supervision that will assist them in gaining accreditation with the New South Wales Institute of Teachers.

The School regards very highly the level of training and qualification of its staff and a number of the staff hold higher degrees including two at Doctoral level in the fields of their expertise or in Education.

A full list of staff qualifications is listed in the Schools Annual magazine and on the Website.

The continued Professional Learning of teachers remains a high priority for the School and an extensive range of opportunities are sought out and provided for staff to improve their professional knowledge and skill. All teaching staff undertake a minimum of three days of focused Professional Development each year in those periods of the School year when students are not required to be in attendance. In addition, teachers are released from face to face teaching responsibilities to attend Professional Development courses from other providers during Term time.

During 2010 Professional Development opportunities, focused on Developing Skills and Understanding in Teaching from a Christian Perspective; Differentiating Instruction in the Classroom and Meeting the Needs of ESL students.

- Hope For The Future conference, Pacific Hills Christian School
- Building Trust, Vanessa Hall
- Christian Education, Bob Frisken
- Trust in Leadership
- Keep Them Safe, Richard Samson and Dr Lamont
- Act Justly, Dr Boyce and Dr Lamont
- Asperger's Presentation
- Indigenous Cultural Awareness
- LIEN/LIN
- Managing Challenging Behaviour in the Secondary School, Coffs Harbour
- General First Aid Training

National Partnerships

In 2010, our National Partnership program focused on teacher's learning about the Lien and Lin Numeracy activities, testing students for their growth points, implementing Lien and Lin activities into our lessons, establishing an after school program for targeted students and rewriting our Junior School mathematics learning programs to reflect the change.

All Junior School class teachers, Indigenous Support Assistant, Learning Support Assistant and our Senior School Mathematics teacher have been involved in the Lien (Learning In Early Numeracy) and Lin (Learning in Numeracy) Workshops run by Mrs Jan Stone, Numeracy Consultant at AIS. The focus of the workshops was to learn about the testing procedure and experience the Lien and Lin activities first hand. Lien and Lin focuses on Counting, Place Value, Addition and Subtraction, and Multiplication and Division Strands and Mrs Stone showed us examples of activities and discussed the type of questioning to be incorporated into activities in order to improve students' mathematical thinking.

Each student was tested and placed at growth points for each of the number strands and then class teachers implemented appropriate activities in the classroom to cater for each student's mathematical needs.

A small group of students were identified using NAPLAN results to access extra tuition after school. Those students identified as below National Standards were given more individual activities aimed at moving them up the Growth Point Chart.

We have continued with our after school program with identified students who were below appropriate growth points. Those students who are unable to access the after school classes are given individual tuition within their Mathematics class twice a week.

We have also employed a teacher (our Senior Mathematics teacher who also trained in Lien and Lin) to work alongside classroom teachers to help them to build their skills in implementing hands on and enquiry based activities in line with Lien and Lin into their mathematics lessons. Each of our 5/6, 3/4 and 2/3 classes have this teacher in their class for two lessons per week (approximately 110 minutes) and the Prep/K and K/1 have the teacher for 30 minutes per week.

This teacher is also available for guidance and mentoring with implementing the Lien and Lin program. She was able to attend a camp for gifted Year 5 and 6 students run by Mrs Stone to gain more experience in the activities and questioning that is required for building students ability to think mathematically.

By the end of 2011, we would hope that the activities that we are using will be embedded into our programs so that the Lien and Lin will be sustained for following years. We would also hope to have achieved a higher level of student engagement in Mathematics lessons that will flow on into secondary classes.

Teaching Standards – Staff Attendance and Retention

The School requires all staff to be in attendance between the hours of 8:00am through to 4:00pm during term time. In addition to award provisions, the School negotiates appropriate leave for further study, family care and other case by case matters. The staff show a high commitment to a strong work ethic and over the period of 2010 the School enjoyed a staff attendance rate of approximately 95.91% of all available teaching days. This includes absence for all approved leave including Sick, Long Service, Bereavement and Leave Without Pay.

During 2010 Pacific Coast reviewed the staffing levels necessary to provide effective instruction within the subjects that were offered.

OUR STUDENTS

Enrolments – Profiles

Pacific Coast Christian School is committed to enrolling students whose parents seek a Christian Education and who are supportive of the School's ethos and Statement of Faith.

All applications for enrolment are processed on equal terms. An application fee is charged for administering each family application. During the enrolment process students' academic abilities are investigated in order to determine if appropriate resources and places are available for each candidate. There are no criteria applied to determining enrolment other than ability of the School community to support the individual child.

Total Enrolments (Aug '10 census)	162
Boys	65
Girls	97
FFPOS (Included in total above)	1
Disability (SWD)	6
Retention 10-12 %	33%

Enrolments – Student Attendance

Year	no students	total student days	total days absent	total days present	total %
Kinder	8 + 8 partial	2135	326	1809	85%
1	11 + 3 partial	2272	130	2142	94%
2	12 + 2 partial	2574	341	2233	87%
3	14 + 3 partial	2688	193	2495	93%
4	10 + 1 partial	1987	162	1825	92%
5	6 + 2 partial	1368	119	1249	91%
6	7 + 2 partial	1385	134	1251	90%
7	10 + 12 partial	2837	316	2521	89%
8	11 + 12 partial	2907	315	2592	89%
9	13 + 7 partial	3320	417	2903	87%
10	10 + 14 partial	2680	376	2304	86%
11	4 + 6 partial	909	113	796	88%
12	9 + 2 partial	1780	183	1597	90%
Whole School	125 + 74 partial	28842	3125	25717	89%

All student absences are followed up with an unexplained absence letter from the school, teachers are diligent in following this process through and reconciling their rolls.

Pacific Coast does not have any students studying a vocational course or a trade. All of our students for 2010 completed their Year 12 certificate. In 2010 we had 10 students sit the Higher School Certificate and in 2011 went on to do the following:

- Certificate III in Discipleship at Ganggalah Training Centre.
- Living in London.
- Hillsong Bible College.
- Nursing.
- QLD Police Force.
- Electrical Engineering in New Zealand.
- A job in Tweed Heads
- Interning at a church on the Gold Coast and considering attending Bible College.

OUR ACHIEVEMENTS

School Performance in Statewide Tests and Examinations.

Students of Pacific Coast perform favourably in comparison to Statewide benchmarks and in Statewide external examinations. Each year every school in NSW participates in a series of Standardised tests in Years 3, 5, 7 and 9 to measure and compare students' performance in literacy and numeracy. Pacific Coast's achievements in these tests are excellent.

NAPLAN Results

The following table shows the difference in Band levels from 2009 to 2010 in Year 3 for each subject area.

Numeracy

	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
2009	0%	14%	30%	20%	34%	0%
2010	8%	20%	45%	18%	8%	0%

Reading

	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
2009	16%	0%	0%	49%	15%	18%
2010	12%	9%	18%	32%	10%	22%

Writing

	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
2009	15%	0%	0%	48%	34%	0%
2010	0%	14%	13%	48%	13%	8%

Spelling

	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
2009	0%	30%	0%	32%	30%	0%
2010	7%	14%	0%	55%	20%	0%

The above tables represent the increase and decrease in each skill area. Lower bands represent the lower achievements and higher bands represent higher achievements. Overall the school has increased in each skill area. We

have demonstrated growth from the lower bands into the higher bands. It is also important to note that as the school has grown, this has changed the results dramatically.

School Certificate

	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
English	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
State %	0.21	2.47	14.08	44.37	31.26	5.12
School %	0	0	25	41.66	33.33	0
Mathematics	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
State %	0.23	14.58	29.81	25.46	19.04	8.29
School %	0	28.57	35.71	21.42	14.28	0
Science	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
State %	0.22	5.68	18.73	31.9	32.11	8.77
School %	0	0	50	42.85	7.14	0
History	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
State %	2.15	15.52	27.67	33.4	13.29	5.16
School %	0	16.66	58.33	25	0	0
Geography	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
State %	1.6	11.42	25.44	32.81	21.21	4.81
School %	0	8.33	50	33.33	8.33	0

In All subjects there was a decline in Band 2 results, an increase in Bands 3 and 4. In English, Mathematics, Science and History there was an increased number of students receiving a Band 5. This demonstrates a trend for improved academic results. Our goal for 2011 is continue the upward shift.

Higher School Certificate

		State %	0.57	13.75	61.08	24.48
		School %	0	0	0	100
Industrial Technology	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
State %	6.82	11.43	22.12	28.8	21	9.44
School %	0	75	0	25	0	0
General Mathematics	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
State %	2.83	11.03	28.81	30.56	19.55	6.55
School %	100	0	0	0	0	0
Music I	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
State %	0.45	1.41	10.16	27.28	44.16	16.06
School %	0	0	25	75	0	0
Software Design and Development	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
State %	2.36	11.11	25.49	32.76	19.12	8.4
School %	0	100	0	0	0	0
Studies of Religion I	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
State %	0.94	4.22	15.77	27.73	37.14	13.89
School %	0	0	0	100	0	0

Our student undertaking English Extension I achieved in the top band, and was placed on the HSC Merit List, a first for the School. It is difficult to compare our results with previous years as we are still undertaking subjects for the first time, and still have smaller class sizes.

Achievements in Extra-Curricular Activities

The school had its third Athletics Carnival in June this year at Walter Peate Oval. It was a well organised carnival with the ELC to Year 12 students competing on the day. The carnival maintained a positive atmosphere and was well attended by students and parents. Students competed at Zone Carnivals and selected students represented Pacific Coast at State Carnivals.

Two students represented Pacific Coast at the Zone Touch Football, with one student going on to play for the NSW Touch Football Team.

The school had its second Swimming Carnival in February this year at Oasis Pools Banora Point. It was a well organised carnival with the Year 3 to 12 grades competing on the day.

OUR POLICIES

As a Christian Community we strive to demonstrate practical care and compassion to others, both those who form part of the community and those beyond. This care extends to Students, Parents, Staff, the local community and to other communities.

Enrolment Policy

Rationale

This policy provides guidelines for enrolment into Pacific Coast Christian School. It seeks to acknowledge and continue the original vision of those who founded the School as a Christian educational community - a centre of teaching and learning excellence founded on biblically-based beliefs, values and behaviour – able to support the learning needs of students who are enrolled.

While the policy is as comprehensive as possible, there will inevitably be some situations which are not specifically covered. In such instances, it is the Principal's responsibility to decide the appropriate course to take in those circumstances.

Policy

The School seeks to enrol students whose families seek a Christian Education for their children and who support the ethos of the School as encapsulated in the Mission Goals.

Principles

- God has created all people in His image and has made it possible for them to be in relationship with Him through the death and resurrection of His Son, Jesus Christ. Therefore, the School will give equal consideration to each applicant.
- The Principal carries final responsibility for decisions regarding enrolment positions.

Related Information

Relevant Legislation

Disability Discrimination Act
Race Discrimination Act
Anti-Discrimination Act

These Acts make it unlawful to discriminate against a person on the grounds of their disability or race by refusing to enrol them at the School. The School is committed to fulfilling its obligations under the law in this Enrolment Policy.

Definitions

Throughout this policy, unless the context requires otherwise:

parents includes guardians or any other person who has applied to have a student entered on the waiting list or enrolled at the School and, where the student has only one parent, means that parent.

disability, in relation to a student, means:

- total or partial loss of the student's bodily or mental functions; or
- total or partial loss of a part of the body; or
- the presence in the body of organisms causing disease or illness; or
- the presence in the body of organisms capable of causing disease or illness; or
- the malfunction, malformation or disfigurement of a part of the student's body; or
- a disorder or malfunction that results in the student learning differently from a student without the disorder or malfunction; or
- a disorder, illness or disease that affects a student's thought processes, perception of reality, emotions or judgment or that results in disturbed behaviour.

Ongoing enrolment is conditional, at the Principal's discretion, on satisfactory attendance and course completion, adherence with School policies relating to Behaviour and Discipline, and maintenance of currency in regard to payment of tuition fees.

Full copies of the Enrolment Policy and Procedures are available from the School Office.

No changes were made to these policies during 2010.

Student Welfare Policies

Student Welfare Pastoral Care is infused in all teacher-student interactions and informs development of all policies and procedures. It continues to be a strength of Pacific Coast and is a feature of the community.

No changes were made to these policies during 2010.

While full text versions of our policies can be obtained from the School and through the website this extract conveys the essence of our commitment to caring for and discipling the students of Pacific Coast.

Safe Schools Policy Statement:

"Pacific Coast Christian School seeks to be a community that protects and promotes the safety and wellbeing of all of its members."

Component Policies:

- a) Safe Schools: Anti-Discrimination and Harassment
- b) Safe Schools: Anti-Violence and Aggression
- c) Safe Schools: Anti-Bullying
- d) Safe Schools: Anti-Drugs
- e) Safe Schools: Child Protection.

Details of these policies can be obtained from the Assistant Principal: Policy and Curriculum at Pacific Hills Christian School. Stakeholders can obtain policies via a link from our website to Pacific Hills Christian School or an email to info@pacifichills.net.

Behaviour and Discipline Policy Statement:

Rationale:

All communities require standards of personal and interpersonal behaviour to be clearly stated, understood, and adhered to in order to preserve relationships and allow effective growth and development of the individuals. Personal decisions about behaviour necessarily bring consequences. Good decisions should lead to positive consequences while poor decisions should bring negative consequences.

With the purpose of strengthening the community, the Behaviour and Discipline policy will clarify our common vision in Christ, will strengthen and test the givens (ground rules, or policies) for how we should live together, will consider the needs of each individual in our community, and will build or restore relationships to bring new levels of commitment. The result of implementing this policy should be the discipling of young people to behave in ways that are Christ-like to others and themselves, that show maturity in their response to authority and in their respect within relationships, and that show commitment to the welfare of the community.

Policy:

At Pacific Coast Christian School Discipline is an integral part of Pastoral Care administered to disciple students in Christian beliefs, values and behaviour.

Related Policies:

This policy is derived from the Pastoral Care policy.

- Safe Schools: (Anti-Discrimination; Anti-Violence; Anti-drugs; Anti-Bullying)
- Child Protection and Duty of Care
- Excellence

Principles:

1. Discipline is a God-given responsibility of parents and carers and is an essential part of developing the whole child. It is understood to encapsulate all that acts to train a child in what is acceptable and preferable behaviour. It will involve both commendation and censure.
2. Commendation is the formal recognition of behaviour that is exemplary in terms of the values of the community and that constructively builds the relationships within and the effectiveness of that community.
3. Censure is focused upon dealing with behaviour that is harmful to self or to others or that is unhelpful to the development of Christian community. However, in dealing with such behaviour the relationship with individuals, encompassed by the Pastoral Care Principles of Communion in Christ, Reflection of His will for us and Service to others should never be broken or withdrawn.
4. Discipline of children at School is implemented under the delegated authority of Parents.

5. The basic code of conduct at PCCS for all members of the community is that each will respect the other; that each will act kindly and courteously towards others; that each will not force themselves or anything that they own physically, verbally or emotionally on others; that each will do as asked; and that each has the privilege, if done respectfully, to ask questions of another. This code can be summarized by the five key words of respect, kindness, non-abuse, obedience and understanding.
6. Discipline is directed towards the goal of self-discipline with the development of mutual respect, consideration of others and compassion.
7. Discipline by censure as practiced at PCCS, is based upon the two tenets of respect for authority and proper use of authority. Thus, discipline will be administered with justice and fairness and should involve obvious due process under the responsibility of the Principal.
8. Discipline by censure may involve exhortation, guidance, instruction, training and the implementation of consequences. All parties need to be committed to listening to each other in order to achieve repentance, restitution, resolution and reconciliation.
9. In conformity with the requirements of the Education Reform (School Discipline) Act 1995, corporal punishment is not used at PCCS.

Procedural Guidelines

There are detailed procedures for each section of the school, which can be obtained from the respective Section leaders. The basic flow of these is as follows:

- The procedures should address two general situations – events in the classroom, and events in the playground.
- Classroom discipline is primarily the responsibility of the teacher, who is expected to keep parents informed early of any patterns of difficulty or critical incidents. There are support systems in place to help classroom teachers when students are not responsive to their efforts.
- Persistent issues of classroom misbehaviour requiring discipline should be referred to the JS and SS Section leaders.
- Playground issues are generally the responsibility of the staff member on duty or who witnesses behaviour requiring discipline.
- Issues should be followed up and be documented within a week.
- Significant misbehaviour and Serious Incidents should not be handled individually – the offending student should be removed from the situation, or if that is not possible, be isolated from other students while support is obtained from the office.
- All teaching staff should familiarise themselves with the Pastoral Care Slips and discipline procedures that are used in each of the sub-schools. The Pastoral Care Slips should be taken to all duties and classes.
- All staff should be trained in issuing discipline by commendation and by censure within the context of that sub-school and to facilitate the recording of this information in a form accessible to others in the School.

Related Procedures

- Behaviour Follow-up procedures – sub school

- Issuing Pastoral Care Slips – whole school
- Incident reports – whole school
- In class protocol - whole school
- Out of class protocol – whole school

Full copies of the Behaviour and Discipline Policy and Procedures are available from the School Office.

No changes were made to these policies or procedures during 2010.

Complaints and Grievance Resolution Policies

As a community striving to live out it's Christian ethos, good relationships and the settling of and reconciliation following grievances is a high priority for the School. All areas of concern held by parents should be addressed under the Home-School Communication Policy and associated procedures. This policy recognizes the right of parents to seek information about the spiritual, emotional, physical and academic welfare and progress of their children and protects the privacy rights of families, individual students and staff.

Full copies of the Concerns Policy and Procedures are available from the School Office.

No changes were made to these policies during 2010.

PROGRAMS PROMOTING RESPECT AND RESPONSIBILITY

Mother Daughter Night - The Mother Daughter Night was held to celebrate Mothers Day. It was a fun night involving the liberal application of nail polish, jive lessons and Trivial Pursuit. The highlights of the evening were the magnificent desserts.

Robin Hood Night - An evening was held around Fathers Day to celebrate Fathers and Sons. It was a successful night, with a variety of activities and sausage sandwiches.

Ten students from Year 7 and 8 travelled to Sydney on an inaugural visit. The three day trip was hosted by Pacific Hills Christian School. There was time for sightseeing on the last day and the students were excited to see the Opera House, Sydney Harbour Bridge and Cadman's Cottage.

Assembly – The school Assembly is a formal occasion where the National Anthem and prayers are presented. The School leaders are in charge of running Assembly with the assistance of Staff members. Each week awards are given out to encourage and reward students for their achievements; academic, sporting, encouragement, school spirit and service. It is hoped that Assembly will also assist students with how to act in a formal environment.

Music Tutoring - The school is also provides affordable music tutoring for students by Musiccorp. This has helped to develop the musical skills of students within the school.

Worship Team - 2010 also saw the commencement of the Junior School Worship Team. It is hoped that the group will go out and serve the community, assist in marketing the school and compete in eisteddfods.

Survivor Camp 2010 - Our camp this year had the "Survivor" theme. Inspired by the TV show we undertook challenges each day in four separate teams that we were divided into on the first day. These culminated in an Ultimate Survivor competition at the dam to find out which team was the best overall. Tasks varied from pulling ourselves through mucky water with cow manure in it to running with a pair of Vegemite covered thongs

Homework Club - Tutoring was available in Numeracy and Literacy after school for targeted students. This focused on the assessment process and was working with students to meet deadlines.

Mission and Service

Under the direction of our Chaplain Students fundraised and each Pastoral Care class was able to make some micro-finance loans to disadvantaged people as far away as Kenya and as close as the Philippines. Students visited the YWAM Mercy ship on its way to PNG and were able to deliver many used spectacles as well as medical supplies to the team. Students raised over \$200 for World Vision, due to the help of Year 10 student leaders who also participated in the World Vision Global Leadership convention in June. In the first two terms a lunch and a breakfast for Tweed Christian leaders were held.

Community Service - Each Tuesday afternoon students visited Bupa Aged Care. The students learned about the needs of the elderly and been involved in running or helping out with games and activities for the residents of BUPA.

Chapel - The school focuses on instilling Biblical values into the students and is run by different classes each week and special guests. Praise and Worship songs are sung during Chapel time.

OUR GOALS

Improvement Targets

Pacific Coast is working to develop a culture of continuous improvement amongst its staff and students. To this end we are seeking to make better and more effective use of data to identify areas of greatest potential improvement and of need. Review of our standardized testing results identifies student academic targets as follows.

For 2010

We set targets for improved in 2010 for results in the Year 10 School Certificate and the Year 12 Higher School Certificate. Students continued undertaking a Focused HSC. These have generally been achieved with a trend to a smaller percentage of Pacific Coast's students being listed in lower achievement Bands and larger percentages being identified in higher achievement Bands.

For 2011

As a community working in partnership we identify the following as specific goals.

- Improve NAPLAN results by 2% particularly in Number and Working

Mathematically

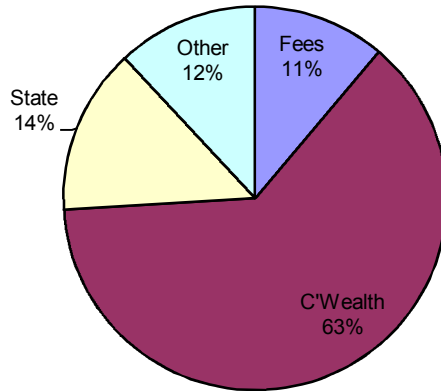
- Develop Staff numeracy awareness
- Introduce LIEN and LIN in Stage 2 and 3
- Introduce Individual Learning Plans for students with identified needs.

To support these academic targets we intend pursuing the following projects:

- Targeted Numeracy Program.
- Targeted Thinking/Problem Solving mathematics program.
- Professional Development in numeracy across the curriculum.

Our Finances

Income



Expenditure

